

Wakeland High School Language Lab Acceptable Use Policy

Frisco ISD has invested substantial resources in order to bring to Wakeland High School a high quality technology lab for the foreign language department. The capabilities offered by such a facility are meant to provide each and every foreign language student with the opportunity to improve his or her speaking and listening skills through a variety of tasks. It is imperative that all student users of the language lab adhere to the following guidelines so as to both maximize the benefit they gain from the facility as well as to not jeopardize similar benefits provided to others:

- Students will sit in their assigned seats each time their class is held within the laboratory;
- Students will inspect all equipment and furniture at their assigned carrel and report any problems to the instructor prior to logging into the computer;
- Students will use all equipment within the facility for its intended purpose and in a manner consistent with its normal operation. Willful destruction of equipment or damage due to negligence will result in fines not to exceed the amounts listed below;
 - headset \$117/unit + \$85/hr. labor
 - carrel \$629/unit + \$85/hr. labor
- students will abide by all aspects of the Secondary Technology Acceptable Use Policy as stipulated in the Student Handbook.

I have read the information above and understand that by signing below, my child and I will comply with the acceptable use policy presented here.

Student name (Print) _____

Student signature _____

Parent signature _____

Date _____

**Foreign Language Department
Wakeland High School
Statement and Policy on Plagiarism**

The following is a set of general guidelines established by the department regarding the issue of plagiarism. The department considers plagiarism a serious violation of academic integrity, and students are responsible for avoiding it.

Plagiarism is defined as the act of claiming another's work or ideas as one's own and failing to document the source of this work or these ideas. Plagiarism is a form of cheating and will be dealt with accordingly depending on the severity of the problem.

Plagiarism undermines the department's conviction that students acquire language skills most effectively when they practice these skills and that they learn best to become capable and creative thinkers by exercising their ability to present and develop their own insight. It is also the department's belief that respect for one's peers requires giving them credit for their work and ideas.

Outside help that is permitted:

- Receiving assistance in terms of organization.
- Getting help with finding explanations, verb charts, and passages, etc.
- Consulting teachers.
- Using a dictionary or thesaurus or an on-line instructor approved dictionary/thesaurus.
- Cooperating on a designated team or partnership.

Help that is not permitted:

- Translation software
- Transparent language software
- Having other students indicate errors and/or correct them unless specifically permitted by the teacher.
- Using online sources not approved by and instructor.
- Copying sentences out of a textbook or from any other source

Possible consequences for submitting plagiarized work:

- Student will receive a zero on the assignment.
- Student may be referred to the assistant principal.
- Student's parents will be notified.

By signing below you are indicating that you have read all of the above information and are aware of it.

Student name (Print) _____

Student Signature _____

Parent Signature _____